



Dear Artists, Crafters and Commercial Vendors:

We would like to welcome you to the 2019 Westby Syttende Mai Arts/Crafts Fair and Vendor Fair.  
May 18-19, 2019

PLEASE READ THOROUGHLY, FIRST!

The Craft and Commercial tents have moved to the City Hall parking lot, right on Main Street.

Due to the change in location, space will be limited. There are 20 Craft Spaces which are 10x10 and there are 8 Commercial Spaces which are 8x10 and outdoor spaces! Therefore, you are limited to "1 space" each, so only send in Fee for "1 space". At the End of April if we have spaces left over and you marked the "would like a 2<sup>nd</sup> space" box, we will contact you and you can pay the additional space at set up! **Deadline is April 15.** Commercial will be only one of each company or type. Crafts: this is NOT a first Application received, craft show. We will be reviewing all applications and selecting. If you are not selected, you will be notified shortly after April 15<sup>th</sup>! If you are selected, you will not be notified unless you have included an e-mail (preferred e-mail) or text #. We realize the limited space may be an inconvenience for some of you, but due to tent and power line issues we have had to make changes!

Helpful information for arrival and setup:

**Dates & Times:** Saturday May 18, 2019 - 9 AM - 5 PM  
Sunday May 19, 2019 - 10 AM - 4 PM

**Location:** City Hall Parking Lot for Craft Spaces. New Directions Real Estate Parking Lot for Commercial Spaces. Outdoor spaces will be located on First Street and additional spots available in the gravel parking lot along Polly Rude Way (you will not be able to park your vehicle next to your tent) please be prepared for varying weather!

**Set-up:** Vendors are welcome to set up on Friday from 4:00 PM – 6 PM and on Saturday 7:00 AM – 8:30 AM. Vendors who choose to set up on Friday night do so at their own risk, we do not have the resources or manpower to provide security. **We ask that all vendors are set up and vehicles removed by 8:30am on Saturday morning.**

**Cancellation Policy: If you cancel for any reason, NO Refunds will be made after April 15, 2019. NO applications will be accepted without payment!**

If you have any questions, please e-mail us at [craftvendors@westbysyttendemai.com](mailto:craftvendors@westbysyttendemai.com) or Carmen Fortun at 608-606-2497.

Looking forward to seeing you at Westby's Syttende Mai!